Prospective Mason Students,

Below are the steps necessary to schedule an appointment through SSC to meet with an SRHT advisor. Read all the way through, steps 8 and 9 are not necessarily intuitive.

Start at <a href="https://gmu.campus.eab.com/login?prevent\_redirect=true">https://gmu.campus.eab.com/login?prevent\_redirect=true</a>

\*\*\*\*If you are a Mason student with a G# do not use prospective student instructions, login at gmu.campus.eab.com instead

1. Login with the username cehdguest@gmu.edu and password "cehdguest."

	EAB Campus Student Success Collaborative*	
	User Name:	
	Password:	
	Log in Forget your password?	
0 2017 EAB AI Rights Reserved.	For support, phane contact SBCCampu Rectilicup	rt@eab.com

2. On the student home page click on "Schedule Advising or Registrar Appointment."

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<b>∧</b> ≥	Student Home Class Information Reports Calendar Send a Mess	<i>z</i>			Schedule Advising or Registrar Appointment
	Classes This Term				Quick Links
	CLASS NAME PROF	ESSOR DAYS/TIMES	MID	FINAL	Take me to
		This student is not appelled in any charge in the suggest term			School Information

3. Select "Prospective Advising (Students without G#)" as your service category.

Schedule Advising Appointment

To help you find a time, please tell us why you'd like to see someone.
Select your College below to meet with your declared major/program advisor. Choose Advising Outside Your College for additional services.
please select a service category
- please select a service category - - Advising Outside of Your College
Declare/Change Program Minor Advising
Prospective Advising (Students Without G#)
Registrar Services

4. Then select Prospective CEHD Advising. Click Next.

Select your College below to n	neet with your declared major/program advisor. Choose Advising Outside Your College fo additional services.
	Prospective Advising (Students Without G#) +
	Which major/program/service?
	- please select a reason for the appointment - *
	- please select a reason for the appointment -
	NVCC Pathway Advising
	Prospective Goldness Horising
	Prospective CHHS Advising
	Prospective CHSS Advising
	Prospective COS Student *

- 5. Select your location:
  - a. Health and Physical Education options
    - Health and Physical Education-Fairfax
       Address: Recreation Athletic Complex, (RAC), Room 2109. Swipe in at the front desk the office is located in the ROTC Suite
    - ii. School of Recreation, Health, and Tourism SciTech Campus (Manassas) Advising (RHT) Address: Bull Run Hall 220
  - b. Kinesiology options
    - i. College of Education and Human Development Student and Academic Affairs (CEHD-SAA)-**Fairfax** Address: Thompson Hall, Suite 2300
    - ii. School of Recreation, Health, and Tourism **SciTech Campus** (Manassas) Advising (RHT) Address: Bull Run Hall 220
  - c. Recreation Management
    - i. College of Education and Human Development Student and Academic Affairs (CEHD-SAA)-**Fairfax** Address: Thompson Hall, Suite 2300
    - ii. School of Recreation, Health, and Tourism **SciTech Campus** (Manassas) Advising (RHT) Address: Bull Run Hall 220
  - d. Tourism and Events Management
    - i. College of Education and Human Development Student and Academic Affairs (CEHD-SAA)-**Fairfax** Address: Thompson Hall, Suite 2300
  - e. Sport Management
    - i. College of Education and Human Development Student and Academic Affairs (CEHD-SAA)-**Fairfax** Address: Thompson Hall, Suite 2300



- 6. Select your Advisor
  - a. Health and Physical Education = Linda Krout
  - b. Kinesiology and Recreation Management = Stormi Woltz
  - c. Tourism and Events Management and Sport Management = Michelle Gnoleba
- 7. Select Appointment Time
  - a. Scroll through available weeks to find an open appointment time or look at a different location if available.

<	Appointment Tir	nes For The Week	c Of November 27	>
Mon, Nov 27	Tue, Nov 28	Wed, Nov 29	Thu, Nov 30	Fri, Dec 01
Morning	Morning	Morning	Morning	Morning
<sub>N/A</sub>	<sub>N/A</sub>	1 Available	<sub>N/A</sub>	4 Available
Afternoon	Afternoon	Afternoon	Afternoon	Afternoor
3 Available	3 Available	<sub>N/A</sub>	5 Available	1 Available

- 8. \*Comments for your advisor must be included:
  - a. Your name
  - b. Email address
  - c. Program of interest

\*If contact information is not included and your advisor needs to reschedule your appointment they will not be able to contact you.

9. If you want to receive a text reminder click send me a text and enter phone number, **the email reminder does not work for prospective students** 

Appointment Details	
Who: CEHD Prospective with Stormi Woltz	When: Wednesday, November 29 9:00am - 9:30am
Why: Prospective CEHD Advising	<b>Where</b> : College of Education and Human Development Student and Academic Affairs (CEHD-SAA) - Fairfax
Additional Dataila	
Additional Details Appointment Policies: Come Prepared • Prior t develop a draft schedule or list of courses that view your degree progress by accessing Degre minutes late for your scheduled appointment, Location: • Appointments scheduled at the Fair you are aware of the time and location of the s Stormi Woltz	to your advising appointment, it would be beneficial to t you would like to take for the upcoming semester. You ca eWorks in Patriot Web. Arrive On Time! • If you are 10 you must reschedule. No exceptions. Appointment rfax campus: Thompson Hall, Suite 2300 • Please make sur scheduled appointment. I look forward to seeing you soon!
Additional Details Appointment Policies: Come Prepared • Prior t develop a draft schedule or list of courses that view your degree progress by accessing Degre minutes late for your scheduled appointment, Location: • Appointments scheduled at the Fair you are aware of the time and location of the s Stormi Woltz	to your advising appointment, it would be beneficial to t you would like to take for the upcoming semester. You ca eeWorks in Patriot Web. Arrive On Time! • If you are 10 you must reschedule. No exceptions. Appointment rfax campus: Thompson Hall, Suite 2300 • Please make sur scheduled appointment. I look forward to seeing you soon!

10. Click Confirm appointment and remember to make note of the time and place of your appointment.